

# Enrollment Packet

**Please read enrollment instructions carefully!**

\*Enrollment is on a first come, first served basis.

\*Spaces will not be held without \$50 registration fee per child (\$100 maximum per family).

**To Enroll:**

1. Fill out the front and back of the Enrollment Card. The card must be signed to be complete.
2. Make checks payable to Faith Preschool.
3. Turn Enrollment Card into the office.

All children are welcome here at Faith. We try to accommodate special needs but there may be circumstances that are beyond our capabilities.

Faith United Methodist Preschool  
7431 East 91<sup>st</sup> Street  
Tulsa, OK 74133  
918-254-1934  
[jwilkerson@faithtulsa.org](mailto:jwilkerson@faithtulsa.org)

Revised 2023

**\*\*A \$50.00 non-refundable** fee is due at the time of enrollment. (\$100 maximum per family).

Entry into all classes is based on a September 1<sup>st</sup> birthday.

#### MONTHLY TUITION PAYMENTS

##### CRIB CLASSES: (6-months +)

1 day per week	\$120.00
2 days per week	\$240.00
3 days per week	\$350.00
4 days per week	\$440.00
5 days per week	\$550.00

##### TODDLER CLASSES: (walkers 12mos. +)

1 day per week	\$120.00
2 days per week	\$240.00
3 days per week	\$350.00
4 days per week	\$440.00
5 days per week	\$550.00

##### TWO YEAR OLD CLASSES:

MW or T/TH	\$240.00
MWF	\$350.00
4 Day Option	\$440.00
M-F	\$550.00

##### THREE YEAR OLD CLASSES:

MW or T/TH	\$240.00
MWF	\$350.00
Four Day Option	\$440.00
M-F	\$550.00

##### PRE-KINDERGARTEN CLASSES:

T/TH	\$240.00
MWF	\$350.00
Four Day Option	\$440.00
M-F	\$550.00

## Faith Preschool Financial Policies

Fees are based on a yearly enrollment and can be paid in total, for a semester at a time, or in nine equal payments. The first payment is due by **June 15<sup>th</sup> and is non-refundable**. If paying monthly, the second payment is due September 1<sup>st</sup> and the first of each succeeding month with April being the last payment. There is no reduction of – or addition to- monthly tuition for “long” or “short” months. There is no discount for paying tuition in advance due to budgeting constraints.

If you should withdraw your child from the preschool before the school year ends, one month's prior notice, or one month's tuition is required. There is no reduction for absences or cancellations of classes due to bad weather or emergency situations.

Checks should be made payable to Faith Preschool and brought to the Preschool Office or mailed to: Faith Preschool, 7431 E. 91<sup>st</sup> Street, Tulsa, OK 74133. If mailing, please be sure to clearly mark the front of the envelope “Faith Preschool.” Please indicate your child's name on the check.

Please be prompt with your payment as this will alleviate late payment fees. Late payment policies are as follows:

- Payments are past due after the 10<sup>th</sup> of the month at which time a late fee of \$15 may be assessed.
- A \$15 fee may be assessed for returned checks
- Nonpayment of tuition will result in your child being withdrawn from the program.

**\*\*Fees may be assessed when children are picked up late.  
Charges of \$5.00 per five minutes (per child) may be assessed beginning at 2:40.**