



Harvest Moon
Faith United Methodist Church
7431 East 91st Street
Tulsa, OK 74133
Email: harvestmoon@faithtulsa.org

Dear Crafter,

The 24rd Annual Harvest Moon Arts & Craft Show is just a short time away and we hope you have been getting all your items together for this great day! Just a reminder...the show is Saturday, October 1st, 2011 from 9:00 a.m. to 4:00 p.m.

Set up for the show will be Friday, September 30, 2011, from 3:30 p.m. to 9:00 p.m. You will not be able to set-up until 3:30 p.m. so that we can allow our Preschool students a safe dismissal. The Harvest Moon Committee would like to offer a "Friday Pre-Show Sale" from 6:00 p.m. – 9:00 p.m. for church members only. This will allow our church members the opportunity to view and purchase items early. Often, our church members are so busy on Saturday that they miss the opportunity to shop for themselves. We hope you will be able to participate on this special evening. For those of you who will not be able to set up on Friday, **the Church will be opened at 7:30 a.m. Saturday morning. All booths should be set up by 8:30 a.m. Saturday morning.**

The check-in table will be located just inside the circle drive (North) entrance at the back of the church building. Please be sure to check in BEFORE you unload on Friday or Saturday. You will be directed to vendor parking at that time as well as other valuable instructions you may need.

The Harvest Moon Cafe will be open for dinner Friday night. On Saturday the Harvest Moon Outdoor Grill will be serving lunch. You can also purchase food items at the Bake Sale on Saturday. If you are interested in having a meal delivered to your booth on Saturday, please fill out an order form and a Harvest Moon volunteer will deliver the meal to your booth. Order forms and menus will be handed out during registration. Please turn in completed forms with payment Friday evening or by 8:30 a.m. Saturday morning.

Please remember you are responsible for your own tables and chairs. If you have paid for electricity please bring extension cords and tape to secure them for safety. You will also be responsible for your own taxes.

The Church will again have a Craft Drawing this year. It is our hope that each vendor will donate an item with a minimum value of \$20 for our drawing. Thanks to great vendor donations, this has been very successful in previous Shows. We will have tax-deductible letters for those who donate to the drawing. Please turn in your craft drawing items upon arrival.

In previous years there have been vendors who started tear-down before the show closed. So, to be fair to all of our vendors and customers, **we are asking that you do not start tear down before 4:00 p.m. on Saturday.** This will enable last minute customers to shop until closing time, and give all vendors a chance for last minute sales.

This year, we are selling collectible Harvest Moon Christmas ornaments for \$10.00. We want to thank you for participating in this year's Harvest Moon festival and look forward to seeing you again in 2012.

The Harvest Moon Committee